



**TANGLEWOOD**  
PROPERTY GROUP

**LOCK SHOP REQUEST**

Tenant Name: \_\_\_\_\_ Suite # \_\_\_\_\_

Person Making Request: \_\_\_\_\_ Phone # \_\_\_\_\_  
*(Print Name)*

REQUEST	QUANTITY	AMOUNT	TOTAL
DUPLICATE KEYS	_____	\$ 5.00	\$ _____
OFFICE LOCKSET	_____	\$ 290.00	\$ _____
STORAGE ROOM LOCKSET	_____	\$ 290.00	\$ _____
PASSAGE LOCK SET	_____	\$ 200.00	\$ _____
<i>Single Cylinder</i>	_____	\$ 75.00	\$ _____
DEAD BOLT	_____	\$ 100.00	\$ _____
<i>Double Cylinder</i>	_____		
<b>REKEY -1 lock \$83 (\$16 each add'l cylinder)</b>	_____	\$ _____ * \$ _____	
Locksmith travel service charge included in above price*			
KEYLESS LOCKSET (MUST be keyed to a Yale)	_____	\$ 493.00	\$ _____
<b>ENGINEER TIME (\$24 an hour-2 Hour Minimum)</b>	_____	\$ 48.00	\$ _____
MANAGEMENT FEE -15% Of Invoice Total		\$ _____	\$ _____
OTHER: _____		\$ _____	\$ _____

**TOTAL AMOUNT DUE \$ \_\_\_\_\_**

\_\_\_\_\_  
Tenant Authorization *(Print Name)*                      Signature                      Date

\_\_\_\_\_  
TPMC/Landlord's Representative                      Date

**PLEASE RETURN THIS FORM TO:**  
5444 Westheimer, Suite 1500, Houston, Texas 77056  
Phone: (713) 877-1245 Fax: (713) 877-8638