



**LOBBY DIRECTORY STRIP
ORDER FORM**

Per the terms of your Lease Agreement, you are entitled to one (1) building standard directory listing on the lobby directory board at one time charge (to be billed on your monthly statement). Additional lobby directory strips are also available. Delivery is approximately 1-2 weeks.

Please clearly print or type the suite number and the name(s) *EXACTLY* as they are to appear on the Directory Board in the lobby.

EXAMPLE: John Doe will appear under the "J", and Doe, John will appear under the "D".

COMPANY/INDIVIDUAL NAME

SUITE NUMBER

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

AUTHORIZED
SIGNATURE: _____

DATE: _____

Please Return this Form to:

Management Office
5599 San Felipe, Suite 106, Houston, Texas 77056
Email: admin5599@tanglewoodproperty.com
Phone: 713/621-1300 Fax: 713/621-0218