



**TENANT CERTIFICATE  
OF INSURANCE**

To: **All TENANTS**  
From: **Tanglewood Property Management Company, LLC**  
Re: ***Certificate of Insurance for services rendered at  
5599 San Felipe St., Houston, Texas 77056***

**All tenants must have a certificate of Insurance evidencing compliance of owner's requirement\* on file in our office. Therefore, please fax this memo to your insurance carrier and request they issue an original certificate with an original signature to be additionally insured in the name of :**

**5599 San Felipe, Ltd.  
San Felipe Tower, LLC  
Tanglewood Property Management Company, LLC  
5599 San Felipe, Suite 106  
Houston TX 77056**

**\* Confirm that you comply with the following insurance requirements:**

- General Liability \$1,000,000 each occurrence  
(limits as per Lease Agreement provisions)
- Property Damage \$250,000 per occurrence
- Workers Compensation (Statutory) & Employer's Liability (\$500,000)

NOTE: All policies are to be endorsed (i) name Landlord as Additional Insured and (ii) waive Underwriters rights of Subrogation against Landlord (except under Workers Compensation).

*NOTE TO INSURANCE CARRIER...please fax a copy to 713-621-0218 as soon as possible and mail original to the above stated address. Thank you for your immediate attention to this matter.*

*If you have any further questions you may reach a representative at (713) 621-1300.*